



UPDATE

January 2004

Michigan Department of Education
Early Childhood and Parenting Programs
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**Michigan Department of Education
And
National Center for Community Education
Present...
COHORT C
21st Century Community Learning Centers
2004 Technical Assistance Workshops**

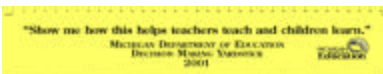
Tuesday
March 30, 2004
Michigan Library and
Historical Center
702 W. Kalamazoo St.
Lansing, MI 48915

Thursday
April 1, 2004
Macomb ISD
44001 Garfield Rd.
Clinton Township, MI
48038

Friday
April 2, 2004
Cheboygan-Otsego-
Presque Isle ESD
6065 Learning Lane
Indian River, MI
49749

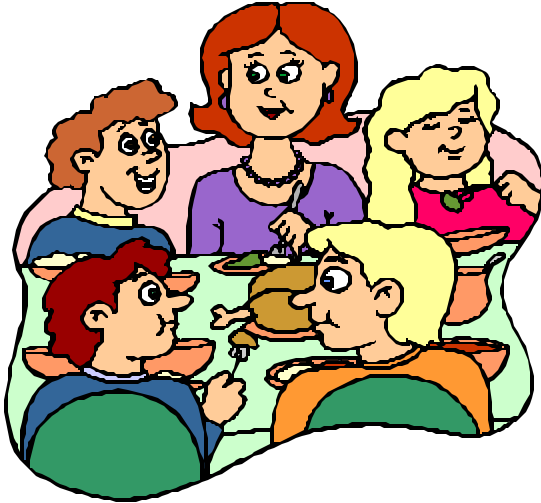
Marion Baldwin, National Center for Community Education
and successful practitioners will be presenting,
"What is a 21st Century Community Learning Center?"

Lindy Buch, Supervisor, Early Childhood and Parenting
Programs and Lorraine Thoreson, Consultant, Early
Childhood and Parenting Programs will be presenting,
**"How to Apply for 21st Century Community Learning
Centers Grants."**



Welcome!

Lorraine Thoreson has recently joined the Michigan Department of Education, Early Childhood and Parenting Programs unit as the newest consultant for the 21st Century Community Learning Centers Grant Program. She comes to us from Corunna Public Schools where she was the Children's Services Coordinator. She is also the current president of the Michigan School-Age Care Alliance. Lorraine's responsibilities with the Department of Education will include providing technical assistance, creating an on-site monitoring tool, performing on-site visits, and many other tasks that uphold the great standards of the 21st Century Community Learning Centers Programs. "I look forward to visiting all of our 21st CCLC grantees and working with you to ensure quality after-school programming in Michigan" (Lorraine).



After-School Suppers

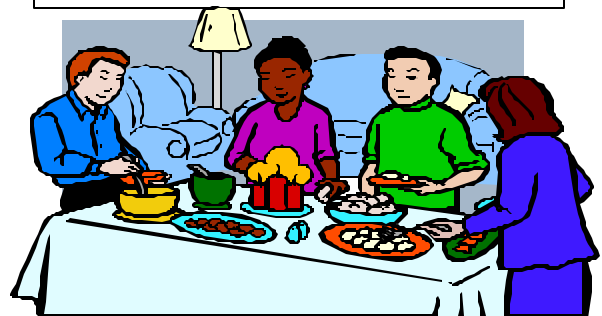
Did you know that your program is eligible to receive reimbursement for the snacks and meals you serve to students after school? The Child and Adult Care Food Program (CACFP) provides a cash reimbursement to eligible public and private organizations for serving nutritious snacks and suppers to children through age 18 participating in after-school care programs in low income areas. All of the funded 21st CCLC programs qualify to receive this cash reimbursement.

If a meal is served instead of a snack the program can receive additional funding per child. The current per child reimbursement rates are: Snack \$.60 and Supper \$2.19, plus an additional \$.1575 cash-in-lieu of commodities is paid for each supper served.

Students in after-school programs will appreciate the meal instead of a simple snack (kids are hungry after school!) and your program will benefit from the increased revenue. So why haven't you been serving supper?

You think it requires too much paperwork? You already take attendance, so you have the record keeping part mastered. Laurie Van Egeren (MSU) has told us that fields for the food program reports could be added to the EZreports database you are already using. (If enough programs are interested we will look into adding these fields). So why haven't you been serving supper?

You think it will take a great deal more effort, coordination, and food service to serve supper instead of simple snacks? Well, with a little ingenuity it's easy to turn a snack into a meal. The following article, *Changing a Snack to a Meal*, was developed by the folks at the MDE, Office of School Support Services, CACFP. You will see that it won't take much to turn your average nutritious snack into a simple nutritious meal.



For more information or questions about the CACFP call 517-373-7391 or email MDE-CNAP-CACFP@michigan.gov.

CHANGING A SNACK TO A MEAL

Barb Strong

*MDE Office of School Support Services
Child and Adult Care Food Program*

The meal patterns stipulated in the federal regulations (7CFR 226.20) for the Child and Adult Care Food Program (CACFP) are below. Minor changes in a menu can make a snack into a complete meal.

SUPPLEMENTAL FOOD (snack) shall contain two of the following four components:

1. Fluid Milk
2. Meat or meat alternate
3. Vegetables or fruits or full-strength juice
4. Whole-grain or enriched bread; or cornbread, biscuits, rolls, muffins, etc. made with whole-grain or enriched meal or flour; or cooked whole-grain or enriched pasta or noodle products or any combination of these foods

LUNCH OR DINNER MEAL shall contain all of the following:

1. Fluid Milk
2. Lean meat, poultry or fish; alternate protein products; or cheese; or an egg; yogurt; or cooked dry beans or peas; or peanut butter; or any combination of these foods. These foods must be served in a main dish or in a main dish and one other menu item to meet this requirement.
3. Two or more vegetables or fruits, or a combination of both. Full-strength vegetable or fruit juice may be counted to meet not more than one-half of this requirement.
4. Whole-grain or enriched bread; or cornbread, biscuits, rolls, muffins, etc., made with whole-grain or enriched meal or flour; or cooked whole-grain or enriched pasta or noodle products such as macaroni, or cereal grains such as rice, bulgur, or corn grits; or any combination of these foods.

How do you change a snack to a meal?

If you are serving Milk and Graham Crackers

ADD: Fingerling carrots
Peach slices
String Cheese

If you are serving Hummus and Pita Bread

ADD: Milk
Grapes
Celery Sticks

If you are serving Melon cubes and ½ English Muffin

ADD: Milk
Bologna
Strawberries



REMEMBER: Portion sizes vary according to the age of the child.

COHORT A & B MID YEAR REPORTS DUE

ATTENTION ALL COHORT A & B PROGRAMS SPECIAL BONUS OFFER:

Get your EZreports data entered. You will not be required to complete any other forms or turn in any other documentation as long as your program is up-to-date with your EZreports data entry by February 12, 2004. This will include all first semester attendance reporting. You will be sent a short email questionnaire from our state evaluators at MSU to supplement the EZreports data. All you need to do is complete the questionnaire and e-mail it back to Laurie VanEgren and Celeste Sturdevant-Reed and your mid-year report will be done for you.

The MSU evaluators will use the combined data collected to complete the mid-year report for your program. You only need to be sure your program sites have everything entered into EZreports and complete the simple questionnaire. The reports generated from this data will be submitted to MDE by MSU and will meet the format requirements for midyear reporting.

However, if you fail to enter complete information you will be required to submit a paper report on your own. So plan now to save yourself a lot of work and get your online data entered. Then take 20 minutes to complete the e-mail questionnaire as soon as it arrives and you will be all set. No expenditures report will be due at this time.

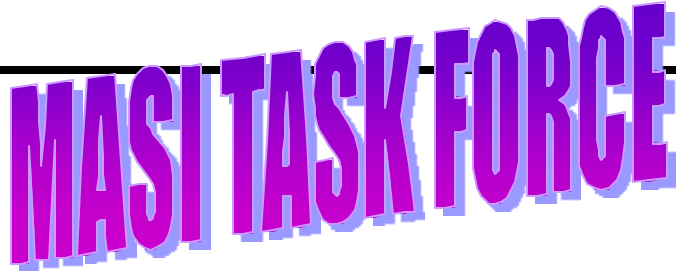
A narrative summary, including final budget expenditures or carryover, will be required in the fall after the completion of your 2003-04 program.

FROM THE MSU STATE EVALUATION TEAM:

Great work! We commend you on your hard work getting the EZreports database together for your sites! We know it can be challenging to get a new data system together, but your efforts are enabling an up-to-date count of all registered students—and tell us that your programs were serving 5,756 students as of the end of December!

Technical assistance: Remember that the liaisons, Beth, Tara, and Aisha, as well as Andy and Laurie are available to assist you with questions or problems that you might run into. Most of these issues are related to functions you may not be completely familiar with yet, but because we are always updating the system with improvements that you suggest, sometimes glitches arise in the system itself that we need to contact the software developers to fix. We appreciate your understanding when glitches appear and we can usually get them fixed within a day or so. When you get stuck for more than, say, 10 minutes, please contact us. We don't want you to spend hours figuring something out when we can point you in the right direction. Also, remember the technical assistance e-mail, ezhelp@msu.edu. Even if your own liaison isn't in the office when you call, any messages sent to the ezhelp@msu.edu e-mail address will go to all technical staff, and as soon as anyone gets the message, they can help you. Make sure to leave your phone number.

Mid-year report and data audit: To help you complete your EZreports data entry and submission, we are auditing the data and sending out a detailed list of what needs to be completed at each site before the mid-year report deadline. Once the system is up-to-date, we strongly recommend maintaining your records on at least a weekly basis.



Michigan After-School Initiative Task Force

On April 10, 2003 the Michigan State House of Representatives adopted House Resolution Number 26. House Resolution No. 26 has become known as the Michigan After-School Initiative (MASI).

Even before that date, the Michigan Department of Education and the Michigan Family Independence Agency began preparations to “convene and co-chair” the anticipated task force. David Kingsley was named coordinator by the two departments, and facilitated the operations of the task force. A leadership team called the MASI Coordinating Committee was assembled, and held its first meeting on May 21, 2003. Representatives were recruited from over 40 organizations statewide representing the interests of youth and families.

On June 9, 2003, the task force met for the first time and decided to work in five committees that paralleled the structure of H.R. No. 26. Those committees and their chairpersons were:

- | | |
|---|--------------------------------|
| ❖ Needs and Capacity Research | Lori Post & Judi Brown-Clark |
| ❖ Best Practices – Secondary | Ted Jurkiewics |
| ❖ Best Practices – Primary and Elementary | Lisa Brewer |
| ❖ Coordinated Community-Wide Leadership | Dwayne Baker & Janay Jorgensen |
| ❖ Implementation Plan | Jeriel D. Heard |

Through a great deal of hard work by the above committees, each section of the report was completed in less than four months. All sections of the report were made available to the entire task force, with Dwayne Baker, Lori Post, Lindy Buch, Kathi Pioszak, Robin Christiansen, and Amanda Schuster taking the major responsibility for assembling, integrating and formatting the final report.

The MASI task force met on October 21, 2003 and approved the final report. Since that time, the report has been submitted and approved by both departments and has been submitted to both the Governor and the Legislature as required by the resolution. Now in discussion are plans for continuing the work begun by the task force with a focus on implementation of the plans outlined in the report.

To read or download a copy of the MASI task force report to the legislature in PDF format go to: http://www.michigan.gov/documents/21st_CCLC_MASI_Report_80337_7.pdf.

Check it out...

These items are or soon will be posted to our website at www.michigan.gov/mde. Just click on *keywords*, then *21st Century Community Learning Centers*. You may want to bookmark this page. All announcements will be posted here.

- Intent to Apply (Cohort C) Form
- Grant Reader (Cohort C) Form
- 2004-2005 Application and Instructions
- 2004-2005 Continuation Application
- Mid-Year Report Information
- Narrative Summary
- Additional Training Dates

Mark your calendar

- Michigan Collaborative Early Childhood Conference, Dearborn, MI
January 21-23, 2004
- National School Age Care Alliance Annual Conference, Tampa, FL **February 26-28, 2004**
- MACAE 21st CCLC Conference, Lansing, MI
March 11-12, 2004
- Cohort C Technical Assistance Workshops
 - Lansing, MI **March 30, 2004**
 - Clinton Township, MI **April 1, 2004**
 - Indian River, MI **April 2, 2004**
- Cohort C Reader Session, Lansing, MI
May 17, 2004
- Michigan School-Age Care Alliance Conference, Lansing, MI **Oct. 15-16, 2004**

Workshops Planned

The Michigan Department of Education will host nationally-recognized training workshops for 21st CCLC grantees. A series of workshops is being planned to assist state grantees with implementation of their 21st CCLC programs. Workshop I for Cohort B is tentatively scheduled for late February, with a second in the series planned for September 2004. The second workshop for Cohort A grantees is being planned for mid-March. We hope to co-host this workshop with the state of Indiana to reduce costs for all.

Farewell

David Kingsley has announced his resignation effective January 31, 2004. David has spent the past ten months working diligently on the Michigan After-School Initiative mandated by House Resolution No. 26. He has also worked to provide technical assistance to prospective 21st CCLC grantees and current grantees. We will greatly miss his hard work and dedication.

Early Childhood and Parenting Programs	
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Amanda Schuster, Secretary	Voice Mail: (517) 241-4290 E-mail: schustera@michigan.gov